

**University of Houston-Victoria  
Office of the Provost  
Junior Faculty Summer Research Grant**

**Introduction**

Scholarship and research provide an intellectual foundation for faculty life at the University of Houston-Victoria. In order to encourage and support junior faculty (tenure-track, but not yet tenured), UHV, through the Provost's Office, provides research and scholarship funding. The Junior Faculty Summer Research Grant makes a limited number of \$10,000 salary stipends available for junior faculty to pursue promising research projects for one summer.

**Eligibility**

Only full-time, tenure-track faculty members within the first three years of their appointment are eligible for this program. Faculty who are just beginning to establish their research and who are not currently receiving outside grant support will be given priority consideration for a summer research grant. However, faculty will be eligible to receive the summer research grant concurrently with outside funding. Junior faculty members are not allowed to teach while participating in the summer research grant program. Summer research grants are non-renewable, and junior faculty members are eligible for only one such award.

**Allowable Activities (Definition of Research)**

The Summer Research Fellowship program provides support only for faculty research projects. Research is broadly defined as all critical, scholarly, and/or empirical activity that expands, clarifies, reorganizes, or develops knowledge. This definition of research includes the demonstration, implementation, application and dissemination of research results and those grants designated as research by the granting agency.

**Ineligible activities include:**

- CURRICULUM DEVELOPMENT - such as departmental curriculum development, preparation of curriculum materials, curriculum revisions, or student interest surveys;
- FACULTY DEVELOPMENT - such as learning an established technique, a language or methodology; thesis or dissertation;
- INSTITUTIONAL RESEARCH - such as studies conducted related directly to the operation of the university;
- PUBLIC SERVICE and CONSULTING ACTIVITIES.

## **Policies and Regulations**

The University of Houston-Victoria rules, regulations, and policies regarding the use of human subjects, animal care, biosafety, hazardous waste, radioactive materials, patents and copyrights, royalties and fees, as well as other appropriate University policies apply. Faculty are responsible for following the established University compliance procedures regarding these rules and regulations. Faculty may obtain additional information regarding these policies from the Office of Research and Sponsored Programs.

## **Fiscal Regulations**

The expenditure of funds from this program follows normal UHV policies and procedures.

## **Proposal Review**

We anticipate that there will always be more proposals submitted than can be funded. All requests for funding will be reviewed by the Faculty Development Leave Committee, and then reviewed by the Provost before final approval. Awards will be made based on the following criteria:

1. Significance of the planned research activities,
2. Anticipated outcomes from the research activities,
3. Continuing benefits to the applicant's research agenda, and
4. Prospects for continuation through external funding.

All final decisions regarding funding for Junior Faculty Summer Research Grants rest with the Provost.

## **Reporting Requirement**

Recipients of Junior Faculty Summer Research Grants are required to submit a brief report [1-2 pages maximum], or copy of the work completed no later than September 1, 2019.

## **Deadline**

Summer Research Fellowship applications must be received by Friday, January 12, 2019.

## **Send completed application package to:**

Angela Hartmann  
Grants & Contracts Director  
University West Building, Provost's Office, Suite 272

APPLICATION FOR UHV  
JUNIOR FACULTY SUMMER  
RESEARCH GRANT SUMMER 2019

Application due: JANUARY 12, 2019

Name of Applicant \_\_\_\_\_ School \_\_\_\_\_

Academic Title \_\_\_\_\_ Department \_\_\_\_\_

Effective date of initial appointment as a full-time tenure-eligible UHV faculty member \_\_\_\_\_

Did you receive credit toward tenure eligibility? \_\_\_\_ Yes \_\_\_\_ No

If "yes," how many years credit were you granted? \_\_\_\_\_ years

Project Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Checklist:

- \_\_\_\_\_ Application
- \_\_\_\_\_ Cover Letter
- \_\_\_\_\_ Letter of Support from Chairperson or Dean
- \_\_\_\_\_ Proposal: A three page proposal describing the project, your experience with the subject, and the anticipated outcomes of the research. The proposal should include sufficient detail and contain language so that someone outside the field can evaluate its merit and quality.
- \_\_\_\_\_ Current Curriculum Vitae

Will your project involve:

Yes No

If yes, provide:

Human Subjects

IRB Approval Date: \_\_\_\_\_

Laboratory Animals

IACUC Approval Date: \_\_\_\_\_

Recombinant DNA or other Biological Agents

IBC Approval Date: \_\_\_\_\_

Radioactive Materials/Radiation-Generating Machines

RSC Approval Date: \_\_\_\_\_

Are you receiving support from any other source(s) (grants, etc.) for this project? Briefly list level(s) and source(s) of support.

Applicant  
Signature: \_\_\_\_\_

Date: \_\_\_\_\_