

Office of the Registrar & Student Records: 3007 N. Ben Wilson, Room 122 | Victoria, TX 77901 |

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Change of Primary Name Form

Student's primary name on record is initially obtained from the Application for Admission.

A change to the primary name will be considered under the following circumstances:

- Name change due to marriage, remarriage, or divorce
- Legal name change by court order
- Incorrect name listing with satisfactory legal documentation to support the change.

Requests to omit a first or middle name, use an initial only, or reverse the order of first and middle names, will be considered with appropriate supporting documentation.

Preferred names can be updated in the PeopleSoft system.

Note: University employees must contact Human Resources to change their primary name.

Student Information:

Last	First	Middle	myUHV ID or DOB
Address			Phone
City, State, ZIP Code			Email

Name Change Information:

Currently Enrolled: Yes

No

From:	To (Corrected Name):
Last Name: (University listing)	Last Name:
First Name:	First Name:
Middle Name:	Middle Name:

Required Documentation:

- **Marriage, Remarriage, or Divorce:** Copy of marriage license, divorce decree, or Social Security card
- **Court Order:** Copy of court order
- **Other:** Explanation and supporting documentation

Signature

Date