

University of Houston-Victoria

Office of Financial Aid

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2024-2025 Request to Change Cost of Attendance

You have notified the Financial Aid Office that you have special circumstances which your current estimated cost of attendance (COA) does not cover. To determine if adjustments can be made to your set cost of attendance, please contact your Financial Aid Specialist before completing the appropriate sections below and return this form with the applicable documentation. Submission of documentation does not guarantee a cost of attendance adjustment will be warranted. You may only be eligible for additional Federal Direct Loans and other grants. We are unable to make changes to your cost of attendance and revise aid for a term that has already ended.

The Fall term request deadline is November 6, 2024 and the Spring term request deadline is April 2, 2025.

Student's Name

UHV ID

Term to be considered for the COA change:

Fall 2024

Spring 2025

Summer 2025

Reason for the request:

Computer Purchase

Submit a receipt which includes the computer you have purchased or a dated printout of the computer you are planning to purchase. A computer purchase is a one-time adjustment per academic career. Adjustments can only be made for a "reasonable amount" up to \$750.

Dependent Care/Child Care Expenses

Submit copies of receipts or contract indicating the monthly payment amount.

Other

Please meet with a Financial Aid Specialist

Narrative Submit a detailed narrative of the reason(s) for your request to adjust your cost of attendance is required for all requests. Additional documentation may be requested.

Student's Signature _____

Date

For Financial Aid Office Use Only

Approved

Denied

Date

FA Specialist Signature

Comments