



**Note:** We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

**C. INCOME INFORMATION:** The instructions and certifications below apply to the student and spouse, if the student is married

**STUDENT TAX FILERS: Check the box that applies.**

- The student has used the IRS Data Retrieval Tool in *FAFSA on the Web* to transfer 2018 IRS income tax return information into the student's FAFSA.
- The student has not yet used the IRS Data Retrieval Tool in *FAFSA on the Web*, but will use the tool to transfer 2018 IRS income tax return information into the student's FAFSA.
- The student is unable or chooses not to use the IRS Data Retrieval Tool in *FAFSA on the Web*, and instead will provide the school with a 2018 IRS Tax Return Transcript.

To obtain a **2018 IRS Tax Return Transcript**, go to [www.irs.gov](http://www.irs.gov) and under the Tools heading click on the "Get A Tax Transcript." Next, select "Get Transcript by MAIL or ONLINE". Other options to request a tax return transcript include calling the IRS at 1-800-908-9946 or completing a Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript".

**STUDENT NONTAX FILERS: Check the box that applies. Complete this section if the student (and spouse) will not file and are not required to file a 2018 IRS income tax return(s).**

- The student was not employed and had no income from work in 2018
- The student was employed in 2018 and has listed below the names of all employers, the amount earned from each employer in 2018, whether an IRS W-2 form is provided. List every employer even if the employer did not issue an IRS W-2 form. [Provide copies of all IRS W-2 forms issued to the student by their employers]

**Please list employer and wages earned not filed with the IRS below: If ore space, attach a separate sheet.**

Employer's Name	2018 Annual Amount Earned	IRS W-2 Provided?
Suzy's Auto Body Shop (example)	\$2000.00	Yes

**Note:** We may require you to provide documentation from the IRS that indicates a 2018 IRS income tax return was not filed with the IRS.

**D. CERTIFICATIONS AND SIGNATURES:**

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_