



UNIVERSITY OF HOUSTON - VICTORIA

myUHV ID \_\_\_\_\_

Office of Financial Aid Room 110  
University West  
Victoria, TX 77901-5731  
Ph. 361-570-4125, Fax 361-580-5555  
Email : finaid@uhv.edu

## 2018 TAX RETURN SPOUSE STATEMENT OF NON-FILING

The instructions and certifications below apply to the student's spouse. Complete this section if the spouse will not file and are not required to file a 2018 income tax return with the IRS.

### **Part I**

Check which one applies:

\_\_\_\_\_ The spouse was not employed and had no income earned from work in 2018.

\_\_\_\_\_ The spouse was employed in 2018 and have listed below the names of all employers, the amount earned from each employer in 2018, and whether an IRS W-2 form or an equivalent document is provided. Provide copies of all 2018 IRS W-2 forms issued to the spouse by his/her employers. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2018 Amount Earned	IRS W-2 provided?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

### **Part II ( Complete if employed in 2018)**

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2019 that indicates a 2018 IRS income tax return was not filed with the IRS or other relevant tax authority.

Go to **IRS.gov** and Click on " Get Your Tax Record", Click "Get Transcript by mail", you are automatically taken to the place to complete your information, Click "Continue", and then Click on "Return Transcript".

\_\_\_\_\_ Check here if confirmation of non-filing is provided.

\_\_\_\_\_ Check here if confirmation of non-filing will be provided later.

### **Part II (Certification of 2018 Filing Status)**

I, the student's spouse, certify that I will not file and are not required to file a 2018 U.S. Income Tax Return. By signing this form, I certify that all the information reported on it is complete and correct.

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

(black or blue ink, no electronic signature accepted)

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.