

Articulation Agreement
Between
University of Houston-Victoria
And
Alvin Community College

This Articulation Agreement (this "Agreement") is executed effective as of January 18, 2022 by and between the University of Houston - Victoria ("UHV"), and Alvin Community College ("COLLEGE") (together, the "Institutions") and outlines their commitment to increase opportunities for student access to and success in higher education.

Whereas, UHV and COLLEGE seek to establish this Agreement to facilitate students' transfer from COLLEGE to UHV. Both UHV and COLLEGE may be referred to individually as a "Party" or collectively as the "Parties" or "Institutions". Both Parties enter into this Agreement in the spirit of cooperation and to mutually recognize each other as quality institutions of higher education. Each Party is dedicated to serving students from diverse populations.

NOW THEREFORE, UHV and COLLEGE agree as follows:

I. Purpose

The purpose of this Agreement is to foster engagement with students in communication with UHV and provide them a transfer pathway from COLLEGE to UHV for completion of a baccalaureate degree. The Parties are dedicated to providing greater education opportunities and services for students transferring between the two Institutions. This collaboration is inclusive of commitment to increase awareness of educational and student support opportunities available at both Institutions, encourage transfer students to complete an associate degree, and to provide cooperative academic advising to increase degree applicability of transfer credits. This Agreement provides a structure through which transfer articulation on all levels can be supported by both Parties.

II. Transfer of Credit

- A. Transfer of credit from COLLEGE to UHV for the purpose of completion of a baccalaureate program of study is designed to maximize the amount of course work completed for the associate degree applicable to the baccalaureate degree.

1. Credits from COLLEGE that are transferrable to UHV degree programs may be specified in any Transfer Degree Maps included as addendum(s) or exhibit(s) to this Agreement.
 - a. Transfer Degree Maps approved after the initial execution of this Agreement will be added and clearly identified as amendments to this document and signed by the approving personnel of each Institution.
 - b. The Institutions will review the Transfer Degree Maps every year during the summer, to amend as needed, and render effective September 1 to align with the new UHV catalog.
 - i. Changes to Transfer Degree Maps must be in writing and signed by an authorized party at each Institution.
 - c. Students following a previous Transfer Degree Map will be allowed to continue to do so provided they have been enrolled at COLLEGE continuously.
 2. UHV will recognize for transfer credit within all appropriate legal and accreditation limitations, no more than 84 semester credit hours of coursework submitted from COLLEGE resulting from transfer credit, dual/concurrent enrollment, advanced placement, CLEP, or other recognized means by which credit is awarded by examination as appropriate and subject to UHV policies.
- B. Reverse transfer of credit from UHV to COLLEGE allows students the opportunity to complete requirements for the associate degree in accordance with the Texas Education Code Section 61.833. This program is specifically designed to allow students to receive the advantages pursuant to completion of the associate degree when they leave COLLEGE and prior to completion of the baccalaureate degree.**
1. UHV will provide COLLEGE with information on transfer students to help COLLEGE officials determine students who could benefit from reverse transfer of courses and COLLEGE will provide UHV with information about degree awarded as a result of reverse transfer, subject to applicable state and federal laws.
 2. COLLEGE and UHV will work together to establish a timeline for record exchange, that includes contact information at both Institutions for academic record submissions.
 3. Separate academic records for students will be maintained at each Institution.
- C. UHV and COLLEGE will promote the opportunity on Institution websites, in social media, in printed and electronic materials, and through various presentations, media relations, and events.**

III. Transfer Admissions Requirements

Upon completion of a transfer plan, students at COLLEGE wishing to transfer to UHV will go through UHV's transfer process and therefore must meet all applicable requirements

and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees. Admission to UHV does not guarantee admission to all degree programs. Some programs may require students to meet additional established criteria for admission to the degree program. This information shall be stated on the appropriate Transfer Degree Map. Parties will abide by the policies and procedures, along with any revisions thereof that apply to all students from that Institution.

IV. Provision for Student Financial Assistance

UHV and COLLEGE understand that all rules and regulations regarding the administration of Federal Title IV Student Financial Aid apply to students who may wish to attend both Institutions simultaneously. A consortium agreement must be obtained by the student from the Financial Aid Office of their primary “home” Institution and submitted back to the Financial Aid Office with advisor approval and required documents.

No financial implications concerning the transfer or exchange of cash, equipment, or real estate is intended or implied by this Agreement. UHV and the COLLEGE are separate and independent institutions of higher education and intend to remain so. The administrators of UHV and COLLEGE are authorized to prepare and implement guides of action and procedures necessary to effect this Agreement.

V. Provision for Campus Visits/Transfer Fairs

UHV will be offered many options designed to recruit students and alumni. Opportunities include but are not limited to transfer fairs, campus visits, events posting, and university-specific fairs. Parties will collaborate on scheduling events and visits and will provide space, equipment, and materials as needed for the use of UHV representatives while on the COLLEGE campus for these activities. Any marketing or advising materials developed by UHV or COLLEGE will adhere to the terms of this Agreement.

VI. Exchange of Data

- A.** COLLEGE will provide the following data elements to UHV on an annual basis:
 - 1. Directory information, as designated by COLLEGE for students who have expressed a stated interest in transferring to UHV;
 - 2. Major area of interest for students who have expressed a stated interest in transferring to UHV; and
 - 3. Student information within legal guidelines about specific students with the goal of making students aware of scholarship, financial aid, and the potential to satisfy degree requirements by transferring coursework between both Parties.
- B.** UHV will provide the following data elements to COLLEGE on an annual basis:
 - 1. Directory information for students living in the COLLEGE service area;
 - 2. Degree name and completion status of COLLEGE transfer students;

3. Semesters attended by COLLEGE transfer students;
 4. Hours completed by COLLEGE transfer students;
 5. Grade Point Average of COLLEGE transfer students; and
 6. Student information within legal guidelines about specific students with the goal of making students aware of scholarship, financial aid, and the potential to satisfy degree requirements by transferring coursework between both Institutions.
- C. COLLEGE agrees that data transferred from UHV to COLLEGE is and shall remain the sole and exclusive property of UHV. UHV agrees that the data transferred for COLLEGE to UHV is and shall remain the sole and exclusive property of the COLLEGE.
- D. All data sharing practices and storage will be consistent with the Family Education Rights and Privacy Act ("FERPA") as well as UHV and COLLEGE policies and procedures for managing student records and other confidential information, and the Parties agree to comply with FERPA and all such policies and procedures.

VII. Limited Trademark License

- A. **Mark Ownership.** COLLEGE represents and warrants that it has all ownership rights in the trade and service marks represented by its logos set forth at its website ("Marks"). The COLLEGE understands and acknowledges that the Board of Regents of the University of Houston System owns all rights to the name, logos, and symbols of UHV (collectively also referred to as "Marks").
- B. **Use.** Any use of one party's Marks by the other party must have prior written approval of said party. Any materials produced and distributed by a party, which uses the name, image, likeness or specifically references this agreement or makes any general representation regarding each other's Institution must be approved by the respective party in writing prior to its use.
- C. **No Additional Rights.** The Parties acknowledge that each Party shall have no further interest or rights in the intellectual property of the other Party other than the limited, revocable rights herein granted.

VIII. Term

- A. Upon execution of this agreement, the arrangement will remain in effect for five years. This agreement will terminate at the start of the fall semester of 2027 unless it is renewed. Either Party may request modification of this Agreement in writing, subject to review.
- B. Immediate termination will occur if either UHV or COLLEGE loses their current accreditation status. If termination due to a loss of accreditation occurs, the Agreement will end retroactive to the date the accreditation status changed.
- C. Notwithstanding any other provision of this Agreement, either Party shall have the right to terminate this Agreement by submitting written notice of the intent to terminate. The termination notice must be submitted at least 180 days prior to the start of the date the termination is to become effective. In the event this agreement is terminated, both parties agree to make every effort to protect individual students who are already part of the program.

IX. RELATIONSHIP OF THE PARTIES

- A. It is agreed and understood that nothing in this Agreement shall be construed to imply or create any partnership, joint venture, association, or like relationship between the Parties. Neither Party shall have the power to obligate or bind the other in any manner except to the extent herein provided.

X. GENERAL PROVISIONS

- A. This Agreement and all attached Exhibits and Addenda (collectively known as the "Articulation Agreement" or "Agreement"), contains the entire agreement between UHV and COLLEGE and may only be modified in writing by the individuals authorized to execute on behalf of their respective Party below or their designees at least thirty (30) days in advance of the modification.
- B. Parties agree that this Agreement will be construed by the laws of the State of Texas (exclusive of its conflict of laws provisions), and venue for purposes of claims or litigation shall be Houston, Harris County, Texas.
- C. Any notice required or permitted under this Agreement shall be considered effective as of the date sent by certified mail, return receipt requested as follows:

UHV Contact: Dr. Karla Hernandez DeCuir
DeCuirK@uhv.edu - (281) 396-3792

COLLEGE Contact: Dr. Jessica Ranero-Ramirez
jrano-ramirez@alvincollege.edu - (281) 756-3726

- D. This Agreement is entered into by and between the Parties hereto and for their benefit. Unless explicitly provided in this Agreement, there is no intent by either Party to create or establish third party beneficiary status or rights in any third party, and no such third party shall have any right to enforce any right or enjoy any benefit created or established under this Agreement.**
- E. This Agreement may be executed in multiple counterparts, each of which will be deemed an original, but all of which taken together shall constitute one and the same instrument.**
- F. This Agreement does not preclude UHV or COLLEGE from entering into similar agreements with other institutions of higher education.**
- G. Each Party will comply with all state and federal laws applicable to this Agreement, including but not limited to FERPA, the Health Insurance Portability and Accountability Act ("HIPAA"), the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and applicable provisions of the Texas Education Code and the Texas Government Code, in all cases as amended as of the date of any activities arising under this Agreement.**
- H. To the extent authorized under applicable Texas law, each Party agrees to indemnify, release, and hold harmless the other Party and its Regents, Trustees, officers agents and employees from any and all claims, demands, causes of action and liabilities of any type or nature whatsoever (including costs and reasonable legal or expert fees) for damage to, loss of, or destruction of any tangible property or bodily injury or death to any person, arising from, in connection with, or any way incident to this Agreement, to the extent finally determined to have been caused by such Party and its personnel in performance of this Agreement.**
- I. Nothing contained in this Agreement nor the execution of this Agreement, or the performance of any obligation hereunder shall operate to or be deemed to waive any immunity (including without limitation sovereign immunity) or defense that either Party may be entitled to under law.**
- J. Each individual executing this Agreement on behalf of any Party expressly represents and warrants that he/she has authority to do so, and thereby to bind Party on behalf of which/whom he/she signs, to the terms of this Agreement.**

[Signatures on following page]

EXECUTED EFFECTIVE AS OF THE DATE WRITTEN ABOVE.

University of Houston-Victoria

Alvin Community College

By: Robert K Glenn

By: Robert Exley

Name: Robert K Glenn, Ph.D.

Name: Dr. Robert Exley

Title: President

Title: President

Date: 2/17/22

Date: 2/11/2022

ADDENDUM A

Joint Admissions

“Joint Admission” provides students a mechanism to maximize utilization of facilities and programs offered jointly by COLLEGE and UHV.

Benefits include:

1. Student access to email account at both Institutions
2. UHV access to Office 365 and its associated applications – including OneDrive
3. Student access to computer labs and libraries at both Institutions
4. Student access to student employment opportunities at both Institutions
5. Student access to sporting events at UHV
6. Free electronic transfer transcript transmission between COLLEGE and UHV

JOINT OBLIGATIONS

Under this agreement, both new and continuing students admitted to the COLLEGE and UHV may receive federal, state and certain institutional aid from their home Institution based on the combined hours in which they enroll each term at both Institutions. UHV and COLLEGE agree to the following terms and conditions (in addition to the specifications of the Articulation Agreement):

- A. Students applying to COLLEGE and simultaneously meeting UHV admission requirements may apply for and be accepted into the joint admission program following UHV’s application process.
- B. If a student does not meet UHV admission requirements at the time they enter COLLEGE, they are not eligible for joint admission. They may become eligible at a future date by meeting the requirements for transfer student admission to UHV.
- C. After acceptance under joint admission, a student must continually meet all admission requirements for both Institutions to retain their eligibility to participate in the program.
- D. Students opting for co-enrollment must meet all payment deadlines for the respective Institutions. Students will receive financial aid only through their home Institution. Students must submit a consortium agreement and any supporting documents to their home Institution.
- E. Students who lose their eligibility to continue in classes at either Institution lose their eligibility to participate in the joint admissions program. Each Institution reserves the right to allow students to continue at its respective discretion.
- F. Students are expected to abide by conduct, computer/internet usage, and facilities usage policies at each Institution. Students who co-enroll will be expected to be knowledgeable of the rules for students at both Institutions and agree to comply with said rules. Students appealing academic or disciplinary issues will be directed to the Institution under whose jurisdiction the matter falls and will follow established procedures at that Institution.
- G. Students may transfer courses covered by articulation agreements freely between both Institutions.

ADDENDUM B

Program Articulation and Advising

Academic advising will be the joint responsibility of the Parties. Each Party will identify and train advisors regarding the Agreement. This Section does not obligate the Parties to hire academic advisors jointly.

This opportunity applies to students who are (select and initial all that apply):

RKG AGE Admitted (either through regular or joint admission) to UHV
RKG AGE All COLLEGE students with an expressed interest in transferring to UHV

And applies to (select and initial all that apply):

RKG AGE Pre-Transfer advising for all degree programs at UHV
RKG AGE Pre-Transfer advising for only degree programs with specific articulation agreements between COLLEGE and UHV

JOINT OBLIGATIONS

UHV and COLLEGE agree to the following terms and conditions (in addition to the specifications of the standard agreement):

- UHV agrees to provide reasonable access to pre-advising services from UHV to students attending COLLEGE prior to their actual transfer and in accordance with the options selected above.
- Disputes or concerns relating to class content, chronology of content or course scheduling will be resolved by the chief academic officers or their designees at each Institution.
- In an effort to minimize loss of credit during the transfer process, the Parties will coordinate student advising through joint meetings of the Enrollment Management staff, division chairs (or their designees), as well as school advisors at each institution. Each Institution may designate attendees as appropriate. Both Parties will facilitate the development and maintenance of 4-year plans to guide students in course selection at both Institutions.

ADDENDUM C

Contract #UHV-22-0117

Transfer Degree Map: Alvin Community College to University of Houston-Victoria

This program is based on the 2020-2021 UHV Catalog with Academic Requirements effect September, 2021.
Transfer Map for Associate of Applied Science-Process Technology to Bachelor of Applied Arts & Sciences-Petroleum Technology

First Year - Freshman							
First Semester				Second Semester			
ACD	UHV	Course Name	Hrs	ACD	UHV	Course Name	Hrs
ENGL 1301	ENGL 1301	English Comp. 1	3	ARTS 1301	(Core 50)	Art Appreciation	3
MATH 1314	MATH 1314	College Algebra	3	PTAC 2314	TECH CREDITS	Quality, Statistical Process Control & Economics	3
PTAC 1302	TECH CREDITS	Intro to Process Technology	3	PTAC 1332	TECH CREDITS	Process Instrumentation	3
PTAC 1308	TECH CREDITS	Safety, Health & Environment	3	CHEM 1411	CHEM 1311/1111	General Chemistry*	3
PTAC 1310	TECH CREDITS	PTAC 1 (EQUIPMENT)	3	PTAC 2420	TECH CREDITS	PTAC 2 (SYSTEMS)	4
Total			15	Total			16
Second Year - Sophomore							
First Semester				Second Semester			
ACD	UHV	Course Name	Hrs	ACD	UHV	Course Name	Hrs
CTEC 1401	TECH CREDITS	Applied Petrochemical Tech (Physics)	4	PTAC 2446	TECH CREDITS	Process Troubleshooting	4
PTAC 2436	TECH CREDITS	Process Instrumentation 2	4	SPCH 1315	SPCH 1315	Intro to Public speaking	3
MATH 2412	MATH 2312	Pre-Calculus*	4	PTAC 1354 OR CTEC 2380	TECH CREDITS	Industrial Processes or Co-Op Process Tech	3
PTAC 2438	TECH CREDITS	PTAC 3 (OPERATIONS)	4	LP SCIENCE	LP SCIENCE	Complete Additional Core Courses	3
Total			16	Total			13
Apply for Summer Graduation							
Third Year - Junior							
First Semester				Second Semester			
	UHV	Course Name	Hrs		UHV	Course Name	Hrs
ENGL 1302	ENGL 1302	English Comp. 2	3	HUMA 1301	HUMA 1301	Intro to Humanities	3
ECON 2301	ECON 2301	Principles of Macroeconomics	3	BCIS 1305	COSC 1301	Business Computer Apps	3
GOVT 2305	PSCI 2305	U.S. Government	3	GOVT 2306	PSCI 2306	Texas & Local Government	3
HIST 1301	HIST 1301	U.S. History I	3	HIST 1302	HIST 1302	U.S. History 2	3
Total			12	Total			12
Summer Session							
	ENGL 3430	Professional Writing	4		COMM 4314	Intercultural Communication	3
	UD Elective		3				
Total				Total			
Fourth Year - Senior							
First Semester				Second Semester			
	UHV	Course Name	Hrs		UHV	Course Name	Hrs
	MATH 3391	Probability & Statistics	3		AAS UD Special	AAS UD Specialization	3
	AAS UD Special	AAS UD Specialization	3		AAS UD Special	AAS UD Specialization	3
	AAS UD Special	AAS UD Specialization	3		AAS UD Special	AAS UD Specialization	3
	COSC 3325	Information Systems in Org	3		COMM 3325	Professional Speaking	3
	UD Elective	UD Free Elective	3		HUMA 4322	Ethics	3
Total			15	Total			15

*Classes listed are for students seeking to transfer to University of Houston-Victoria. Students not seeking transfer should seek the guidance of an academic advisor for class options.

Core Curriculum Requirements: 42

Program Specific Requirements: 38

Transfer Specific Requirements: 7

Transfer Degree Map: Alvin Community College to University of Houston-Victoria

This program is based on the 2020-2021 UHV Catalog with Academic Requirements effect September, 2021.

Transfer Map for Associate of Applied Science-Process Technology to Bachelor of Applied Arts & Sciences-Petroleum Technology

Notes/Comments (AAS Degrees to BAAS in Petroleum Technology):

1. Institutionally Designed Option 90 – 6hrs – SPEC 1311, 1315, 1318 or 1321, COSC 1301 or 1401, or BCIS 1305
2. AAS General Requirements for Petroleum Concentration – 15 hrs – COMM 3325, COMM 4314, MATH 3391, COSC 3325, HUMA 4322
3. AAS UD Specialization – 15hrs – Options – MECH 3310, MECH 3311, PETR 3310, PETR 4311, PETR 4312, PETR 4313, COSC 4336, COSC 4339, GEOL 3310, GEOL 3311
4. UD Electives – 6hrs – Options – UD COSC, GEOL, MATH, GMNG, PETR, MECH

Transfer Degree Map:

This program is based on the 2021-2022 UHV Catalog with Academic Requirements effect Spring 2022
Associate of Applied Science-Paralegal to the Bachelor of Applied Arts and Sciences-Legal Assistance and Administration

First Year - Freshman							
First Semester				Second Semester			
ACC	UHV	Course Name	Hrs	ACC	UHV	Course Name	Hrs
BCIS 1305		Business Computer Applications	3	LGLA 1345		Civil Litigation	3
ENGL 1301		Composition I	3	LGLA 1355		Family Law	3
LGLA 1301		Legal Research & Writing	3	LGLA 2305		Interviewing and Investigating	3
LGLA 1311		Introduction to Law	3	LGLA 2313		Criminal Law & Procedure	3
LGLA 2303		Torts & Personal Injury Law	3				
Total			15	Total			12
Summer Session							
LGLA 1353		Wills, Trust and Probate Administration	3				
LGLA 2323		Intellectual Property	3				
LGLA 1351		Contracts Law	3				
Total			9	Total			
Second Year - Sophomore							
First Semester				Second Semester			
ACC	UHV	Course Name	Hrs	ACC	UHV	Course Name	Hrs
Core 40 or Core 50		Choose from Language, Philosophy & Culture or Creative Arts	3	LGLA 2311		Business Organizations	3
LGLA 1323		Employment Law	3	LGLA 2381		Cooperative Ed II - Paralegal	3
LGLA 1380		Cooperative Ed I - Paralegal	3	Core 30		Choose from Life & Physical Sciences	3
SPCH 1315 or SPCH 1318		Choose from SPCH 1315 or SPCH 1318	3	Core 80		Choose from Social & Behavioral Sciences	3
Total			12	Total			12
Summer Session							
HIST 1301		U.S. History I	3	HIST 1302		U.S. History II	3
ENGL 1302		English Composition II	3				
Total			6				3
Third Year - Junior							
First Semester				Second Semester			
	UHV	Course Name	Hrs		UHV	Course Name	Hrs
PSCI/GOVT 2305		U.S. Government	3	PSCI/GOVT 2306		Texas Government	3
Core 30		Choose from Life & Physical Sciences with lab	4	Core 40 or Core 50		Choose from Language, Philosophy & Culture or Creative Arts	3
Core 20		Core Mathematics	3		MGMT 3304	Legal Environment of Business	3
	MGMT 3303 or UD Elective	Principles of Management or Upper Division Elective **select UD Elective if pursuing criminal justice track; select MGMT 3303 if pursuing the management track **	3		MGMT 4311 or UD CRJ	**select UD CRJ if pursuing criminal justice track; select MGMT 4311 if pursuing the management track**	3
	CRJ 3316	Ethics of Social Control	3		COMM 4314	Intercultural Communication	3
Total			16	Total			15
Fourth Year - Senior							
First Semester				Second Semester			
	UHV	Course Name	Hrs		UHV	Course Name	Hrs
	UD MGMT or UD CRJ	Choose One: MGMT 4312, 4313, 4320 (management track) <u>OR</u> UD CRJ (criminal justice track)	3		UD MGMT or UD CRJ	Choose One: MGMT 4312, 4313, 4320 (management track) <u>OR</u> UD CRJ (criminal justice track)	3
	UD MGMT or UD CRJ	Choose One: MGMT 4312, 4313, 4320 (management track) <u>OR</u> UD CRJ (criminal justice track)	3		UD Elective	Upper Division Elective	3
	ENGL 3430	Professional Writing	4		UD Elective	Upper Division Elective	3
	COMM 3325		3		HUMA 4322	Ethics	3
Total			13	Total			12