

**REQUEST FOR ADDITIONAL OR
REPLACEMENT DIPLOMA**



Requests for additional or replacement diplomas will be processed only upon receipt of the request form and request fee.

Original signatures (UH System Chancellor, UH System Board of Regents Chair, UHV President and UHV Provost) will be reflected if available. If not available, current signatures will be used.

The reverse side of the diploma will be stamped with the current Registrar's signature/date and will be stamped with the words:

“THIS IS A REPLACEMENT/ADDITIONAL DIPLOMA. THE ORIGINAL WAS ISSUED ON ___(Date)___,”

The cost for additional or replacement diplomas is \$30 each. Note: The current diploma size is: 11” x 14”

Please complete the information below. **Return form and fee to:** ADMISSIONS AND RECORDS, 3007 N. Ben Wilson, Victoria, Texas 77901.

UHV Student ID# _____ Date of Birth _____
Month/year

PLEASE PRINT NAME EXACTLY AS IT SHOULD APPEAR ON DIPLOMA

Name: _____

Semester and Year Graduated: _____ Degree: _____

Fall _____ Spring _____ Summer _____ Major: _____

Daytime Telephone Number: _____

Email Address: _____

ADDRESS WHERE YOU WISH TO HAVE YOUR DIPLOMA MAILED

No. and Street _____

City _____ State _____ Zip Code _____