

Application for I-20 Certificate of Eligibility for Nonimmigrant (F-1) Student

<i>The following information is required in order to correctly produce a student I-20:</i>	
Family Name:	First Name:
Middle Name:	Suffix (Jr., Sr., etc.)
Birth Month: Day: Year:	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Country of Birth:	Country of Citizenship:
Beginning Semester at UHV: <input type="checkbox"/> Fall 20____ <input type="checkbox"/> Spring 20____ <input type="checkbox"/> Summer 20____	
School Transfer from: (List U.S. School):	
I-94 Number:	
Drivers License Number:	State Issued by:
Are you currently participating in Optional Practical Training? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Email Address:	
International Address: (This is required to complete the I-20.)	
Address:	
Address:	
City:	Province/Territory:
Postal Code:	Country:
Telephone Number:	
U.S. Address (If not in U.S., leave this information blank.)	
Address:	
City, State, Zip	
Telephone Number: () _____ - _____	
Education Level you are seeking: <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters	
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Which Campus do you plan to attend? Victoria, Texas Will need student housing
 Sugar Land, Texas (student housing not available)
 Cinco Ranch in Katy, Texas (student housing not available)

Primary Major: Bachelor of:
 Master of:

Funding:
Based on your Letter of Financial Backing and bank documents submitted, list the amount of funding you will have for the first year of study and the source or sponsor who will supply those funds. If you have dependents who will live with you while in the United States, add \$5000 per dependent to the required student amount of total funds required. (See Letter of Financial Backing for U.S. dollar amount.) If source of funding is a relative, specify (father, mother, uncle, etc.) and list name of sponsor.

Amount: \$	Source:
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Amount: \$	Source:
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Dependent Information:
Will immediate family members (spouse or children) come to the U.S. with you?
 Yes No

If Yes, please provide the following information for each person. (If more than 3, copy this page and attach it to this form.)

	Dependent 1	Dependent 2	Dependent 3
Family Name:			
First Name:			
Middle Name:			
Relationship to Student:			
Male or Female?			
Date of Birth:			
Country of Birth:			
Country of Citizenship:			

By submitting this form, I certify that the information submitted is complete and accurate. I further understand that providing inaccurate information can be considered sufficient cause for rejecting my application or terminating my enrollment at University of Houston-Victoria.

Signature of Student _____
Date

STATEMENT OF UNDERSTANDING FOR INTERNATIONAL STUDENTS

1. I understand that if English is not my native language I must satisfy the University’s English requirement for foreign students prior to admission. See the online Admissions for International Students information regarding English proficiency for TOEFL waiver requirements.

2. I understand that if I am admitted to the university, I may be tested again for my English proficiency on a specified date at the university.

3. I understand that I must make my own arrangements for housing, and that housing is only available at the campus in Victoria, Texas. Housing arrangements for students attending Katy, Texas and Sugar Land, Texas campus locations must be made prior to entry to the United States.

4. I understand and agree that I will present satisfactory evidence of coverage under a U.S. major medical health insurance plan, including medical evacuation and repatriation coverage, or agree to pay for university endorsed insurance coverage before I will be permitted to register (contact Office of Admissions for cost estimate).

5. I understand that all documents and materials related to my admission (including the Letter of Financial Backing along with bank records verifying funds) must be translated to English and forwarded to the Office of Admissions and Records. *I also understand that UHV may contact international universities I have previously attended to verify degree, enrollment, and school documents from that institution.*

6. I understand that I must have the minimum amount of funds necessary for undergraduate or graduate tuition and fees, dependent expenses*, and living expenses in U.S. dollars available for study at the University of Houston-Victoria. I agree to provide documentation for the first year of study expenses required for the program I choose to seek. (Of this amount, you should have a minimum of \$8,000.00 U.S. available by bank transfer of funds, when you arrive in the United States to meet initial expenses. Transfer of bank funds, Mastercard or Discover Card credit cards are recommended for tuition payments. Visa credit cards are not accepted by UHV for tuition payments.) [*plus \$5000 per dependent]

7. I understand that I must not engage in off-campus employment or business activities without authorization from the U.S. Citizenship and Immigration Services.

8. I understand that I must report to a campus location on or before the date specified on my Form I-20. (To postpone registration until the following semester, you must contact the Office of Admissions and Records prior to the start date on the I-20.)

By submitting this form, I certify that the information submitted is complete and accurate. I further understand that providing inaccurate information can be considered sufficient cause for rejecting my application or terminating my enrollment at University of Houston-Victoria.

_____ **Student Name**

_____ **Date**



LETTER OF FINANCIAL BACKING

<p style="text-align: center;"><u>For All Non-immigrant F-1 Visa Student Applicants</u></p> <p>This is to certify that I will assume full financial responsibility that includes a minimum of \$29,229* for undergraduates or \$26,781* for graduate students, plus any additional program fees, in U.S. dollars per year for the support of the student listed below.</p> <p>*(Add to cost for specific programs: MBA/\$1350; RN-BSN/\$360; MSN/\$270; Second Degree BSN/\$552) *Add \$5000 per spouse or child who will come to live with you.</p>
<p>Student Name:</p> <p><input type="checkbox"/> I have attached documents that verify I will sponsor myself for study at UHV.</p>
<p>Student or Sponsor's Signature:</p>
<p>Sponsor's Full Name: (Please Print)</p>
<p>Sponsor's Relationship To Student:</p>
<p>Sponsor's Telephone Number:</p>
<p>Sponsor's Address:</p>
<p>Type of Bank/Financial Documents Provided:</p>
<p>IMPORTANT: Return this form with your completed application for admission.</p> <ul style="list-style-type: none">• <u>You must include current bank documents, translated in English, from bank or financial institution for self or sponsor verifying the minimum amount of funds required, stated in U.S. dollars.</u>• If your sponsor is a U.S. citizen or U.S. permanent resident, you must provide a notarized copy of USCIS form <u>I-134 Affidavit of Support</u> along with the required bank documents. Form I-134 may be obtained from the Office of Admissions and Records or may be located on the immigration services website. http://www.uscis.gov/portal/site/uscis
<p>The University of Houston-Victoria reserves the right to change without notice tuition, fees, requirements and regulations as necessitated by University or legislative action.</p>
<p>Return forms and documents to: University of Houston - Victoria Office of Admissions and Records 3007 N Ben Wilson Victoria, Texas 77901 USA</p>

UHV Emergency Notification Form

Student Name: _____ Student Number: _____

Please supply the following information to be used in the event of an emergency while you are a student at the University of Houston – Victoria.

(1) Person(s) to notify in the United States: (This person must understand and speak English.)

Name: _____

What is this persons relation to you? _____

Home Phone No. _____ - _____ - _____ Work Phone No. _____ - _____ - _____

Cell Phone No. _____ - _____ - _____ Email Address: _____

Physical (Street) Address: _____

City, State, Zip: _____

(2) Person to notify outside the United States: (This person must understand and speak English.)

Name: _____

What is this persons relation to you? _____

Phone No: (include country/city code): _____

Other Phone No: _____

Email Address: _____

Physical (Street) Address: _____

City, Mail Code, Country: _____

I authorize the University of Houston – Victoria Office of Admissions and Records to relay information to the above listed persons in the event of an emergency.

Student Signature

Date



International Transcripts, Grade-sheets (Marks), and Degree Documents

Students must supply the UHV Office of Admissions and Records with official transcripts, grades or marks, and confirmation of degrees or diplomas of any and all academic studies attempted at international colleges/universities prior to enrollment.

An official transcript, including mark sheets (if available) for each year, from EACH college or university attended must be sent directly from each institution to the University of Houston-Victoria, Office of Admissions and Records, 3007 N. Ben Wilson, Victoria, Texas 77901. In addition, higher secondary school transcripts, attested copies of secondary or higher secondary school completion certificates should be included. Transcripts from international institutions must be accompanied by an English translation, and must describe all academic studies attempted and completed. Transcripts should plainly indicate the dates of attendance, the subjects/course titles, and the marks (grades) earned. They should also reflect any degrees or diplomas awarded. Degree/diploma certificate attested copies must also be submitted with degree confirmation date.

Official transcripts should be issued directly to UHV by the registrar, principal, or responsible head of each institution attended. When this is not possible, documents certified/attested to be true copies, and placed in sealed envelope by a university registrar or records official may be considered official and accepted from applicants. Copies of attested/certified transcripts/marks that have been opened by students, or included loose and unsealed with other admission documents are considered to be unofficial, and are not acceptable for unconditional admission to the university. If an applicant has the original marks/diploma/transcript, they may bring the original to be copied by a UHV admissions official. Original documents will be returned to the applicant, and conditional admission may be granted for one semester until the attested, sealed copies can be delivered to UHV Office of Admissions and Records.

The university will make a reasonable determination of those courses completed outside the United States. It is imperative that students submit international documents as early as possible to ensure adequate time for application processing. If a student has previously obtained a comprehensive evaluation from an outside agency, the student should check with the Office of Admissions to confirm that the evaluation is acceptable for admission to UHV. Once the Office of Admissions determines that the evaluation is acceptable, UHV will need an official copy of the accepted evaluation and a copy of the original documents for admission purposes. The student should request the agency to send the evaluation copy, as well as a copy of the documents evaluated, directly to the Office of Admissions and Records.

Students may want to obtain a syllabus, catalog, or similar bulletin with course descriptions to support specific course transfer when working with the academic advisor in the desired degree program. Course transfer to specific academic programs is not determined in the Office of Admissions, but is accomplished through each academic school after students are enrolled in the program.

The Request for Academic Records form on the following page may be used to request international education documents for admission to UHV.

Request for Academic Records

It is the responsibility of individual applicants to have their academic records forwarded to University of Houston-Victoria to satisfy admission requirements. Please complete the top part of this form and submit it to the registrar/controller of examinations/or other authorized records official at the academic institution where you obtained your credential(s). Print additional copies of this form if necessary. Fees for requesting copies of records are the responsibility of the applicant.

Last / Family Name	First / Given Name	Middle Name
Previous Name	Date of Birth (dd/mm/yyyy)	UHV Student ID Number:
Institution Name		Dates Attended From _____ to _____
Degree / Diploma Awarded (if applicable)	Year of Award (if applicable)	Major / Faculty of Study
Student Email Address		Student Telephone Number

I hereby authorize the release of my academic record(s) to University of Houston-Victoria, Office of Admissions and Records.

Applicant Signature: _____ Date: _____

Authorized Records Official: The above-named person requests that a transcript of his/her academic records/statement of marks – showing all subjects completed and all grades/marks awarded for all years of study – be released to the Office of Admission and Records at University of Houston-Victoria for purpose of admission to the university. Please complete this form, place the form and the academic record in an envelope, sign and seal the envelope across the back sealed flap, and send it directly to the University of Houston-Victoria at the address below.

Name of Official Completing Form (Please type or print)	Title
Address (include City, Country, and Postal Code)	
Telephone Number	Fax Number
Email	URL www.

CONFIRMATION: I confirm that the student named above attended this institution:

Name of Institution: _____

Dates of Attendance from _____ to _____ (Month/year)

Degree/Certificate/Diploma Obtained: _____ Date Awarded: _____

Authorized Signature and SEAL

Date

Yes, the academic transcript/statement of marks is attached to this form.

Send Documents To: University of Houston-Victoria
Office of Admissions and Records
3007 N Ben Wilson St
Victoria, Texas 77901-5731
USA