

FACILITIES SERVICES SUPERVISOR EVACUATION ROSTER

Revised May 2004

Instructions: During a drill or an actual emergency this roster will assist you in accounting for staff in your department. Account for all people (*all full time and part-time employees working at this time*), meet in your gathering point and wait for an emergency monitor to check off your department for accountability. (*We want to make sure all your employees are accounted for and no one is trapped inside the building.*)

DEPARTMENT	EMPLOYEE NAME	ROOM #	JOB STATUS Full Time or Part Time	Check off Column
<u>Facility Services</u>				
Supervisor	Ruland, Michael	26	Full Time	
	Damborsky, Tracy	25	Full Time	
	Jung, Shirley	1	Full Time	
	Boldt, Charlie	3	Full Time	
	Cook, Roy	2	Full Time	
	Fingers, Randy	2	Full Time	
	Garcia, Ramon	17	Full Time	
	McDonald Gwen	4	Full Time	
	Meade, John	3	Full Time	
	Salter, Nancy	25	Part Time	
	Buckner, Leonard	114 CENTER	Full Time	
	Mahan, Mary	J100A WEST	Full Time	
	Griffin, M.C.	J100A WEST	Full Time	
	Flores, Ida	CENTER/WEST	Full Time	