

**UNIVERSITY OF HOUSTON-VICTORIA
VEHICLE RESERVATION FORM**

Vehicle Rental Information: **Contract ID:** TX765 **Travel Request #** _____

Car Class: _____
(Intermediate, Full Size, Mini-Van, 15 Passenger Van)

From: _____ To: _____
Date Time Date Time

Direct questions about this reservation to: _____
Department Contact Phone No.

Customer Information:

Primary Driver _____
(Name) (Dr. License #) Expiration Date

Secondary Driver _____
(Name) (Dr. License #) Expiration Date

Additional Driver _____
(Name) (Dr. License #) Expiration Date

Additional Information:

Direct bill to University of Houston-Victoria under State of Texas Contract Rate, TX 765. Contract includes unlimited mileage, free loss damage waiver coverage, and free liability coverage when the vehicle is rented for University use.

Extended Rental Request? Yes No

Reoccurring Rental? Yes No If yes, explain and provide dates in the comments section.

Driver will pick up vehicle from Enterprise Branch? Yes No

Request Enterprise pick up? (You must return representative to branch office) Yes No

Pick up at Victoria Campus Designated Spot? Yes No

Personal Rental? Yes No (Personal rental DOES NOT include loss damage waiver or liability insurance.)

Off campus Pick up: _____
Street Address Phone No.

Desired Pick up Time: _____ (Allow time to return Enterprise Representative to Branch Office)

How to find you: _____

Comments: _____

Fax to one of the locations below:

VICTORIA RENTALS

ENTERPRISE RENT-A-CAR
907 E. RIO GRANDE
VICTORIA, TX 77901
Tel# (361) 579-6818
Fax#: (361) 579-6718

SUGAR LAND RENTALS

ENTERPRISE RENT-A-CAR
1414 Highway 6
SUGAR LAND, TX 77478
Tel#: (281) 313-3700
Fax#: (281) 313-3710

ENTERPRISE RENT-A-CAR
4401 N. Navarro St.
Victoria, TX 77904
Tel# (361) 578-0111
Fax# (361) 578-2385

KATY RENTALS
ENTERPRISE RENT-A-CAR
22103 Katy Frwy
Tel# (281) 392-9222