

## How Do I Create Question Sets?

A question set is a group of two or more questions from which one question is randomly selected and presented to students. Question sets are an effective way to prevent students from sharing answers.

**Note:** After the assessment is taken by students, you cannot add or delete questions in a question set.

⇒ To add a question set:

1. From the Assessment screen, click a linked assessment title.
2. Click **Add to Assessment** and select **Question Set**.
3. Select the questions you want to add as a set and click **Add Selected**. The Assessment screen appears and the question set is added.



You can also create a question set by adding question alternates to an **existing** question.

⇒ To add question alternates:

1. From the Assessment screen, click a linked assessment title.
2. Select the check box beside the question to which you want to add alternates and click **Add Question Alternates**.



3. Select the questions you want to add as alternates and click **Add Selected**. The assessment screen appears and the question set is created.

## Assigning Points to Question Sets

When you assign points to question sets, you must first select the number of questions you want randomly selected from the set and presented to students. Each selected question in the set then carries the value you enter in the **Points** text box.

**EXAMPLE** You can create a question set that contains four questions. From the set of four questions, you can choose to present two randomly chosen questions to your students. If you assign five points for each question, the total question set will be worth 10 points.

⇒ To assign points to question sets:

1. For the question set you want to assign points, click the *Select* drop-down list. Choose the number of questions you want randomly selected from the set.
2. In the Points box, enter the number of points you want to assign to each question in the set and click **Update Total**. The screen updates and the total number of points is updated.

